

Nomination FAQ

Q. Do I need to submit both the Google Survey and the Excel file?

A. No, please do not duplicate nominations. You may use either the Google Survey or the Excel file.

- If you use the survey, you will receive an automated confirmation email with your submitted information for review.
 - We recommend using the Excel file only if you encounter technical difficulties with the Google Survey or if you plan to nominate three or more students.
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Q. When using the Excel file, do I need to fill in all sections?

A. Yes, all fields must be completed. If any part of the form is unclear, please contact us.

- If there are missing fields, we will reach out to you and ask for the information to be completed.
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Q. When using the Excel file, do I need to choose only one major?

A. Yes, you must select one primary major for each student nomination.

- While students may generally take courses from other departments, please note that some courses may have restrictions.
 - It is strongly recommended to apply for the major most relevant to the student's home university major.
 - Kindly note that the OIA cannot advise or recommend a particular major on behalf of students.
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Q. Are mixing graduate level courses and undergraduate level courses allowed?

A. No, graduate level courses are only open to students who have been nominated under either Global MBA or Graduate School of International Studies (GSIS). If students are nominated under bachelor level, they can only choose from the bachelor level courses, even if they may be graduate level students at home university.

Q. What about document submission for non-OECD students?

A. Yes, all students from non-OECD countries are required to submit documents by postal mail, even if the home university guarantees the student.

- This requirement is based on immigration regulations enforced by the Korean government, and we ask for your understanding.
- Please ensure that your students prepare the necessary documents at the time of nomination and send them to us within the designated period.