**GUIDELINE FOR**

**Incoming Exchange Students**

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**HANSEI UNIVERSITY**

**AUTUMN 2021，SPRING 2022**

**As Global Citizens, Take Your First Step at HANSEI**

**国际化领导人的第一步，**

**韩世大学陪你一起走**

글로벌 리더의 첫발, 한세대학교

**Application Processes for**

**Inbound Exchange Students**

**邀请交换生招生日程表**

* **Autumn 2022 (Class opens in Sep, 2022 / Closes in Dec, 2022)**

**2022年 秋季班(开学日期 2022年9月 / 结束日期 2022年12月)**

|  |  |
| --- | --- |
| **Events (**事项**)** | **Date (**日期**)** |
| Application Submission (报名) | Early April – Mid-May, 2022 |
| Application Deadline (报名截止日) | May 28, 2022 |
| Notification of Acceptance (录取通知) | June 1, 2022 |
| Enrollment (入学注册) | Mid-August, 2022 |

* **Spring 2022 (Class opens in March, 2022/ Closes in June, 2022)  
  2022年 春季班(开学日期 2022年3月 / 结束日期 2022年6月)**

|  |  |
| --- | --- |
| **Events (**事项**)** | Date (日期) |
| Application Submission (报名) | Early October – Mid-Nov. 2021 |
| Application Deadline (报名截止日) | November 15, 2021 |
| Notification of Acceptance (录取通知) | November 29, 2021 |
| Enrollment (入学注册) | Mid-February, 2022 |

**The above schedule can be changed based on the school status**

★以上的日程由本校的状况会有些变动

**How to Apply?**

**报名方式**

**Step1：**

* Homepage: http://hsiec.hansei.ac.kr

Please scan all of the required documents for exchange students & email them to: iec.hansei@gmail.com   
Title: Exchange Student “Name of College or University”

We’ll reply you when we receive your application email.

* 参考首页: http://hsiec.hansei.ac.kr

请把所有申请文件必须扫描后，寄至: iec.hansei@gmail.com

**Step2：**

All of the required documents for exchange students or other supporting documents shall be sent by postal mail to the following address:

***Hansei University***

***Office of International Affairs***

***Address: # 703, Graduate Building, 30, Hansei-ro,***

***Gunpo-city, Gyeonggi-do, 15852, Republic of Korea***

***Tel: +82-31-450-5140, +82-31-450-5216***

所有申请文件或其他证明文件邮寄到以下的地址:

**韓世大學 國際交流教育院**

**地址：15852 京畿道軍浦市韓世路30大學院館7樓**

**電話：+82-31-450-5140, +82-31-450-5216**

**Guideline for Inbound Exchange Students**

**介绍邀请交换生课程**

**1. Tuition(学费):**

1. **The tuition fee for exchange students is charged or waived based on the agreement.**
2. **Exchange students can study the Korean language courses & their tuition fee for those courses is charged or waived based on the agreement. (Without cultural experience fee, it is KRW 50,000)**
3. **Based on the agreement, tuition waivers for Korean language courses are only available during spring & fall quarters, not during summer & winter quarters.**
4. **交换生的学费依据协定书支付或者豁免.**
5. **交换生可参加韩语课程，该课程的学费依据协定书支付或者豁免. (不含文化体验费, KRW 50,000)**
6. **依据协定书,语学堂免学费只限于春季班和秋季班，夏季班和冬季班必须缴纳学费.**

**2. Curriculums(课程):**

1. **Exchange students can study Korean language course & degree curriculum depending on their Korean language ability.**
2. **Most degree courses are taught in Korean & some conversational subjects taught in Chinese & English.**
3. **Exchange students with Korean ability less than TOPIK 4 must study the Korean language course(www.hskli.com)**
4. **The enrollment for curriculum for exchange students usually starts one week before the opening of each semester.**
5. **However, the application for course enrollment can be closed on the first served basis.**
6. **Hansei University can decline the students’ course registration requests based on its curriculum regulations.**
7. **Korean language course - Class time: 09: 00 ~ 13: 00 (Monday to Friday).**

**A total of 200 hours in 10 weeks(For one quarter).**

1. **Korean language course is offered by Hansei University; 5 courses in total.**

**(Speaking, Listening, Reading, Writing, Attitude)**

**9) Course credit recognition is the responsibility of the students’ home university.**

**1) 交换生根据自己的韩语水平，可以同时学习语学堂和学位课程.**

**2) 大部分学位课程用韩语讲课，一些课会用中文与英语讲课.**

**3) 但学生韩语能力不到TOPIK 4级，必须要上语学堂的课程. (www.hskli.com)**

**4) 交换生的选课一般在每学期开学一周前进行.**

**5) 选课是按照选后顺序有可能选课早点结束.**

**6) 韩世大学依据课程规定，有权拒绝交换学生的选课要求.**

**7) 韩国语学堂上课时间 : 周一到周五/每日4个小时(上午9点~下午1点)**

**一学期一共200个小时 10周（1个学期）**

**8) 韩世大学韩国语学堂的课程：总共4项（会话，听力，阅读，写作文）**

**9) 学分认可由学生所属学校负责.**

**3. about Dormitory (学校宿舍)**

**1) Dormitory fee: KRW 700,000 / 1 semester (2-persons per room)**

**2) In-school & dormitory area, free wireless internet service is available.**

**3) Single Bed & desk furnishings provided in the dorm room**

**(However, bed covers, pillow & blankets are not provided)**

**1) 宿舍费 : 韩币700,000元 /1学期, 2人一间房**

**2) 学校内及宿舍内可免费使用无线网.**

**3) 宿舍内提供床和桌椅（但床罩，枕头，被子等个人购买）**

**4. about Pick up Service (Airport to Hansei Univ.)**

**有关接机服务(从机场到韩世大学）**

1. **Pick-up service is available free of charge only for the first time by condition base**
2. **Condition: Students arriving at Incheon International Airport from 10:00 am to 3:00 pm on the specified date**
3. **For information about how to move personally from the airport to the school, visit the website(http://hsiec.hansei.ac.kr)**

**1) 接机服务在满足条件的情况下第一次可免费提供.**

**2) 条件：**

**在指定日期，从上午10点到下午3点到达仁川国际机场的学生.**

**3) 从机场到学校个人移动的方法请参考网页(http://hsiec.hansei.ac.kr).**

**5. Additional cost (附加费用)**

1. **Foreigners Insurance: KRW 40,000 per month**
2. **Application for Alien Registration Card: KRW 30,000**
3. **Korean cultural experience fee, KRW 50,000(Not in service until the termination of COVID-19)**
4. **外籍学生保险费：每个月 韩币40,000**
5. **申请外国人登陆证手续费：韩币 30,000**
6. **韩国文化体验费：韩币50,000（文化体验活动到COVID-19疫情变好为止暂时中断）**

**Application & Related Documents**

**(Exchange Student Program for Hansei University)**

**申请及相关文件**

1. Application forms, **申请书** (Form No.1~ No.3)

2. Copy of Passport, **护照复印件**

3. Three ID Pictures (3.5cm X 4.5cm, Color photo of face, front view, on white background taken within the past six months)

**照片(3.5cm X 4.5cm, 白底2寸照片) 3张**

4. A JPG file of the ID picture

5. Scanned of Bank Statement (over USD 4,500.00 for one semester / over USD 9,000.00 for two semesters)

(This financial Bank Statement should be prepared before your visa interview.)

**存款证明书（存一个月以上，最低4,500~9,000美元）**

6. Family Certificate **亲属关系证明(外交部认证)**

(Only when the bank account holder is one of students’ parents.)

7. Reference Letter by Home University (free format)

**学校的推荐信**

8. Proof of Enrollment of Home University

**学生在校证明书**

*\* Above documents are subject to change.*

★以上的内容由本校的状况会有些变动

**Multiplex activities of Inbound exchange students**

**邀请交换学生的多种活动**

**Airport pick-up service Tour to school facilities**

**接机服务 参观学校设施**

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**Orientation for Exchange Students Joint the Extra Curriculum Program**

**为交换学生的说明会 参加非课程活动**

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**Study Korean language course Korean culture experience**

**韩语学习课程 韩国文化体验**

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**Participation in foreigner job fair Farewell party for Exchange Students**

**参加外国人就业博览会 交换学生欢送宴会**

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★以上的活动由本校的状况会有些变动

**Communication with OIA, Hansei Univ.**

1. If you want to talk with us, Add ‘KakaoTalk’ Plus friends (OIA Hansei Univ.) as your friend.

1.如果想和我们聊天的话，添加我们的 KakaoTalk’Plus friends ID (OIA Hansei Univ.)

1) How to add by URL? <http://pf.kakao.com/_DVfWd>

1)怎么用 URL 添加? <http://pf.kakao.com/_DVfWd>

2) Search ID in the Kakao Talk (搜索): oiahanseiuniv

2)搜索ID：oiahanseiuniv

**如果你想跟**

**“韩世大学国际交流教育院”沟通**

请加入KakaoTalk Plus的朋友（OIA Hansei Univ）

2. FACEBOOK: <https://www.facebook.com/hansei.OIA>

3. QQ: 2663492966**Office of Inter**

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| --- | --- |
| **Office of International Affairs (OIA) Hansei University**  **韓世大學 國際交流教育院** | |
| **Main**  **E-mail Address** | **iec.hansei@gmail.com** |