

Application Guidelines for the Student Exchange Program 2022/23

We are happy to announce that we have set renewed guidelines for student exchange programs in 2022/23.

If any students at NWU's partner universities wish to study at Nara Women's University for 6 months or 1 year in the period from April 2022 to March 2023, please send the necessary documents to the International Students Section of NWU following these guidelines.

Based on our exchange agreements, we will accept a maximum of two students in a year.

Nara Women's University was founded to provide female students with the highest learning environment, and our main purpose has been to foster women who can succeed in society through education and research. Therefore, our regular students are all female and most of the exchange students are female as well.

If there are male students who still would like to take our classes and receive credits, or do research with a specific teacher at our university, understanding our purpose and the environment, please let us know before applying for the program.

Also, please be advised that from 2022, students may take liberal arts/ studies with other universities' students including male students, as NWU will plan to have mutual attendance of these studies with other universities.

In addition to that, please be notified that we might not be able to accept a student depending on his/her major or when he/she would like to start studying.

The application forms are also available on the following website:

Japanese: http://www.nara-wu.ac.jp/iec/int/ja/study/foreign_exchange/index.html#004

English: http://www.nara-wu.ac.jp/iec/int/en/study/foreign_exchange/index.html#004

I. Application deadlines

✂Please email us scanned documents before mailing them. We will ask you to mail them when we finish checking the scanned documents.

★ For enrollment from April 1, 2022

(April 1, 2022 – September 30, 2022 or March 31, 2023) : October 29, 2021

☆ For enrollment from October 1, 2022

(October 1, 2022 – March 31, 2023 or September 30, 2023) : April 15, 2022

II. Documents necessary for the application

(Please make sure that the documents are clearly typed or written in black ink.)

1. Application form to Nara Women's University (6 pages)
2. Four photos (4cm×3cm) *including one used on the application form
3. Transcript with grades (from the student's home university)
4. Certificate of Enrollment / Studentship (at the student's home university)
5. Health Certificate issued within a year before enrolling in NWU
(A medical certificate issued by university is acceptable)
6. Recommendation Letter
7. Certificate of Japanese language ability (results of Official Japanese Language Proficiency Examination or a Recommendation letter from a Japanese language Instructor.)

8. Copy of the student's passport
9. Curriculum Vitae
10. Financial statement (This document is required to prove a student can meet her living expenses during her stay in Japan. A certificate issued from a bank which proves the existence of the financial supporter's (as mentioned on the application) bank account, the account number and the balance is acceptable.)
11. Necessary documents checklist

When all the documents (1-11 above) are submitted, we will process the student's application.

Also, with the information provided in the application form and with the submitted certificates, we will apply for the Certificate of Eligibility to the Immigration Bureau. Please note that the other documents may be required in the assessment process at the Immigration Bureau.

In addition, please submit all the documents either English or Japanese certificates in principle.

Please be advised that you should have high language proficiency in Japanese (e.g. N3 or above score in JLPT) if you study in liberal arts / humanities.

Otherwise, you may have the limited choice of courses/ subjects to take.

III Housing

There are two university dormitories available for international students. Both dormitories are located near campus, offering easy access. We will make every effort to ensure a single room is available for each exchange student.

○ Housing (as of June, 2021)

International House (For international students and researchers)

Room fee:	5,900 yen/month
Common service expense:	about 2,000 yen/month
Deposit and Cleaning fee:	20,000 yen (payable upon moving-in)
Utilities:	about 10,000 yen/month (variable according to use)

* The deposit, minus utility fees, will be refunded when you leave.

International Student House (Open to both international and Japanese students)

Room fee:	4,700 yen/month
Common service expense:	about 5,500 yen/month
Cleaning fee:	about 8,000 yen (payable upon moving-out)
Utilities:	about 10,000 yen/month (variable according to use)

○ Facilities, Equipment and Fixtures

All rooms are private(14~16 m²)

Room equipment : desk and chair, bed, bookshelf, refrigerator, curtain, lamp, air conditioner, bathroom/toilet, balcony etc.

Facilities for common use: kitchenette, lounge, laundry, bicycle-parking lot, mailbox etc.

● **Mandatory Insurance**

1. National Health Insurance

International students those who have student status are required to join the National Health Insurance program while they are in Japan. By this insurance, the policy holders will only have to bear 30% of the expenses required for medical treatments.

2. Personal Accident Insurance for Students Pursuing Education and Research (Gakkensai), Liability Insurance coupled with “Gakkensai” (Futaibaiseki) and Comprehensive Insurance for Students Lives

All exchange students starting their studies here at NWU are required to purchase the mandatory insurance policies such as the above. The first two policies together costs you JPY 1,340 per annum, and the premium for the last one varies by insured period or types of policy you purchase, which may cost you around JPY 1,000 to 12,000.

● **Costs**

1. School expenses (Entrance examination fee, Admission fee and Tuition)

Exchange students from our partner universities are exempted from the entrance examination fee, admission fee and tuition.

2. Food (as a guideline only)

About 20,000 yen~30,000 yen/month

3. Commodities (as a guideline only)

About 20,000 yen/month

* About 2 and 3, there are differences according to each individual.

● **Others**

Please visit the university webpage for general information about NWU:
<http://www.nara-wu.ac.jp/nwu/en/index.html>